

Club Resignation Request Form Template

Please complete this form to formally request resignation from the club. Once filled, print this form and submit it to the club administration.

Member Information

Full Name:

Member ID / Number:

Club / Association Name:

Email Address:

Phone Number:

Resignation Details

Requested Effective Date of Resignation (DD/MM/YYYY):

Primary Reason for Resignation:

Additional Comments / Feedback:

Declaration & Signature

By signing below, I hereby submit my formal resignation from the club. I understand that I am responsible for settling any outstanding fees, dues, or returning any club property prior to my resignation date.

Member Signature (Sign after printing):

Date of Signature (DD/MM/YYYY):

Office Use Only

Received By (Staff Name):

Date Received (DD/MM/YYYY):

Action Taken / Account Status: