

Civil Service Character Reference Form

Instructions: Please complete this character reference form to support the candidate's application for civil service employment. This form is designed to be printed and filled out.

Candidate Information

Candidate Full Name:

Position Applied For:

Government Agency/Department:

Referee Information

Your Full Name:

Current Job Title/Occupation:

Organization/Employer:

Contact Phone Number:

Email Address:

Relationship to Candidate (e.g., supervisor, colleague):

Number of Years You Have Known the Candidate:

Character & Professional Evaluation

1. How would you describe the candidate's honesty, integrity, and ethical conduct?

2. Please comment on the candidate's reliability, punctuality, and commitment to duties:

3. Why do you believe the candidate is suitable for a role in public service?

4. Do you recommend this candidate for civil service employment? (Specify Yes, No, or Conditional):

Declaration & Signature

I declare that the information provided in this reference form is true and accurate to the best of my knowledge.

Printed Name of Referee:

Physical Signature (Sign here after printing):

Date: