

# Local Library Service Improvement Suggestion Template

Thank you for helping us improve our library services. Please fill out this template to share your feedback, ideas, or suggestions. Once filled, you can print this page and drop it off at the library service desk.

## 1. Patron Information (Optional)

Full Name:

Library Card Number:

Email Address:

Phone Number:

## 2. Suggestion Details

Which library branch does this suggestion apply to?

Area for improvement (e.g., Book Selection, Technology, Customer Service, Facilities, Events):

Please describe the current situation or issue:

What is your specific suggestion for improvement?

How will this change benefit library users and the local community?

## 3. Additional Notes

Any other comments or feedback you would like to share:

**Submission Instructions:** Please print this completed form and hand it to any library staff member at the service desk, or place it in the suggestion physical drop box.