

# Business Taxpayer Identification Number (TIN) Application

Instructions: Please complete all sections of this template. Once filled out, print this document for submission and official records.

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## 1. Business Entity Information

Legal Name of Business:

Trade Name / DBA (if different from legal name):

Entity Type (e.g., LLC, Corporation, Partnership, Sole Proprietorship):

## 2. Address and Contact Information

Physical Street Address:

City, State, and Zip Code (Physical Address):

Mailing Address (if different from above):

City, State, and Zip Code (Mailing Address):

Business Phone Number:

Business Email Address:

## 3. Business Activity and Structure

Date Business Started or Incorporated (MM/DD/YYYY):

State or Country of Incorporation/Organization:

Primary Business Activity (e.g., Retail, Construction, Consulting):

## 4. Responsible Party / Owner Information

Full Name of Responsible Party (Owner, Partner, or Officer):

Title/Position:

Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN):

Contact Phone Number:

## 5. Declaration and Signature

Under penalties of perjury, I declare that I have examined this application, and to the best of my knowledge and belief, it is true, correct, and complete.

Authorized Signature (Sign after printing): \_\_\_\_\_

Print Name of Signer:

Date (MM/DD/YYYY):