

Property Manager Move-In / Move-Out Inspection Form

This form is used by property managers and tenants to document the condition of the property at move-in and move-out.

General Property & Tenant Information

Tenant Name: Property Address:

Move-In Date: Move-Out Date:

Inspector (Move-In): Inspector (Move-Out):

Condition Checklist

Area / Item	Move-In Condition / Notes	Move-Out Condition / Notes	Estimated Cost
LIVING ROOM			
Walls & Baseboards	<input type="text"/>	<input type="text"/>	<input type="text"/>
Flooring / Carpet	<input type="text"/>	<input type="text"/>	<input type="text"/>
Windows, Screens & Blinds	<input type="text"/>	<input type="text"/>	<input type="text"/>
Light Fixtures & Outlets	<input type="text"/>	<input type="text"/>	<input type="text"/>
KITCHEN			
Stove & Oven	<input type="text"/>	<input type="text"/>	<input type="text"/>
Refrigerator & Freezer	<input type="text"/>	<input type="text"/>	<input type="text"/>
Countertops & Cabinets	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sink, Faucet & Disposal	<input type="text"/>	<input type="text"/>	<input type="text"/>
BEDROOM(S)			
Walls, Doors & Closets	<input type="text"/>	<input type="text"/>	<input type="text"/>
Flooring / Carpet	<input type="text"/>	<input type="text"/>	<input type="text"/>
BATHROOM(S)			
Toilet	<input type="text"/>	<input type="text"/>	<input type="text"/>
Shower, Tub & Tiles	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sink, Vanity & Mirror	<input type="text"/>	<input type="text"/>	<input type="text"/>

Signatures

By signing below, the landlord/manager and tenant acknowledge and agree to the documented condition of the property.

Move-In Confirmation

Tenant Signature:

Date:

Manager Signature:

Date:

Move-Out Confirmation

Tenant Signature:

Date:

Manager Signature:

Date: