

Capital Campaign Volunteer Solicitor Tracking Form

Use this form to track your contacts, ask amounts, and pledge commitments for the Capital Campaign.

Solicitor Information

Volunteer Solicitor Name: Date Started:

Campaign Phase: Solicitor Personal Goal (\$):

Prospect & Donor Tracking Table

Prospect / Donor Name	Target Ask Amount (\$)	Actual Pledge (\$)	Contact Date	Follow-up Date	Current Status / Next Steps
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Campaign Progress Summary

Total Amount Asked (\$): Total Amount Raised / Pledged (\$):

Number of Pending Decisions: Remaining Balance to Goal (\$):

Notes & Follow-up Actions

Use this space to write down detailed notes from conversations, specific pledge payment schedules, or donor recognition preferences.